

TRANSPORTATION

District Vehicles

Transportation of all students enrolled in the District shall be the responsibility of the sending public school district for all arrivals and departures for the regular school day.

Transportation of students who miss the sending district bus either in the A.M. and/or the P.M. will be the responsibility of the parents/guardians or their authorized agent.

At the discretion of the principal, authorization can be given for the student to arrive or depart by cab at the expense of the District when the student is placed under unique circumstances, transportation is not available, and the student is capable to manage such an arrangement.

Transportation during the school day for field trips and educational programs will be the responsibility of the District.

Transportation for after-school events, athletics, and school programs will be the responsibility of the parents/guardians or their authorized agent.

Transportation for students in a behavioral and/or medical emergency during the school day shall be assigned in the following manner:

- A. Parents/guardians or their authorized agent shall be contacted first to pick up the student;
- B. If the parents or others are unavailable, consideration will be given to keeping the student until the P.M. bus arrives;
- C. If inappropriate to keep the student and no parent or agent is available to transport, consideration can be given for a volunteer staff member to transport the child, with the parent/agent home to receive, under the following considerations:
 - 1. A valid New Jersey (or other) driver's license with an acceptable driving record (administrative discretion);
 - 2. A private passenger vehicle of eight or fewer capacity, with a valid New Jersey or other inspection sticker;
 - 3. Evidence of at least the statutorily required insurance coverage;

**Gloucester County
Vocational-Technical School District**

**BUSINESS AND
NONINSTRUCTIONAL OPERATIONS**

TRANSPORTATION (continued)

4. Assumption of the risk statement; and
 5. An escort is assigned.
- D. If the behavioral/medical emergency is severe, the Principal shall contact the police and/or medical emergency personnel and the student shall depart in the appropriate vehicle in accordance with the treatment plan.

Transportation for employment and other school-to-careers placements will be the responsibility of the parents/guardians or authorized agent and/or the student himself/herself upon receiving the proper administrative authorization.

Pupil Vehicles

Transportation to and from school can be provided by the student himself/herself. Driving privileges are granted to students who possess a valid driver's license, upon the approval of the Principal, under the following regulations:

- A. Parental approval (both parents/guardians) in writing—this may be notarized or presented in person by one of the parents. Eighteen year old drivers may sign for themselves, but the application must be notarized;
- B. Proof of insurance coverage—state identification card is sufficient;
- C. Students may not go to their vehicles for any reason during the school day unless they have received permission from the Principal;
- D. Drivers tardy to school or students who are discipline problems may have their privileges revoked;
- E. Anyone bringing a student to school or taking him/her home while that student is on the revoked list will have his/her driving privileges revoked;
- F. Anyone driving a student from the school grounds who is cutting class including the driver himself/herself, will have his/her driving privileges revoked; and
- G. This privilege applies only to vehicles registered with the New Jersey Division of Motor Vehicles.

**Gloucester County
Vocational-Technical School District**

**BUSINESS AND
NONINSTRUCTIONAL OPERATIONS**

TRANSPORTATION (continued)

Transportation of a student to and from school in a vehicle operated by another student can only take place when all of the conditions listed above have been met and the parents/guardians have signed a notarized statement permitting this action.

In recommending arrangements for student transportation to and from school-related activities, the Superintendent shall consider the type of activity, the total number of pupils involved, and availability of appropriate vehicles.

The administration shall develop and the Board of Education shall review regulations to ensure:

- A. District approval of activities involved;
- B. District determination of drivers and assignment of pupils to them;
- C. Pupil safety in pickup, transit, and drop-off; and
- D. Adequate supervision of pupils at the activity.

Adopted: 9/17/03